



1424 US HWY 331
 DeFuniak Springs, FL
 32435
 P (850)920-1700
 F (850)520-5357

PATIENT'S DEMOGRAPHICS:

NAME _____ DOB _____ AGE _____ SEX _____
 ADDRESS _____ CITY _____ STATE _____ ZIP _____
 CELL _____ HOME _____ WORK _____ OTHER _____
 EMAIL _____

OK to receive email and text appointment reminders YES NO

MARITAL STATUS Single Married Divorced Separated Widowed

RACE Caucasian/White African American/Black Native American Asian More Than One Race Other _____

ETHNICITY Hispanic non-Hispanic Decline to specify

	INSURANCE	NAME OF POLICY HOLDER	RELATIONSHIP TO PATIENT	GROUP NUMBER	POLICY NUMBER	DATE OF BIRTH POLICY HOLDER
PRIMARY						
SECONDARY						

GUARANTOR INFO (IF OTHER THAN PATIENT):

FIRST _____ MI _____ LAST _____ RELATIONSHIP _____
 SS# _____ DOB _____ AGE _____ SEX Female Male
 ADDRESS _____ CITY _____
 STATE _____ ZIP _____ HOME _____ CELL _____

PATIENT'S EMPLOYMENT INFORMATION:

EMPLOYER'S

NAME _____ OCCUPATION _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

IS THIS COVERED BY WORKMAN'S COMPENSATION? Yes No

EMERGENCY CONTACT:

NAME _____ RELATIONSHIP: _____ PHONE NUMBER: _____

PRIMARY CARE DOCTOR: _____ PHONE: _____

PREFERRED PHARMACY _____

I hereby authorize the performance of any medical or surgical treatment rendered under the general and special instruction of my physician. I authorize this office to release any information necessary to expedite insurance claims. I understand that I am responsible for all charges, regardless of insurance coverage. Any pre certification required by the insurance company is the patient's responsibility; however, we will gladly assist you with this. For your convenience we will file up to two (2) insurances for you.

I hereby authorize the below listed additional individuals to have access to my medical information:

Name: _____ Phone: _____ Relationship: _____

Name: _____ Phone: _____ Relationship: _____

 Signature (Patient/Responsible Party)

 Date



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Name: _____ DOB: _____

_____ **Privacy Policy Notice**

We are committed to preserving the privacy of certain confidential health care information. The law requires us to protect the privacy of your medical information and to abide by the terms of the notice. This notice describes how medical information about you may be used and released and how you can get access to this information. We may use and release your medical information for: payment, treatment, healthcare operations, business associates, appointment reminders, treatment alternative education, health related benefits or services, as required by law to state/federal agencies, family or friends involved in your care, entities assisting in disaster relief. We have available a detailed Notice of Privacy Practices which fully explains your rights and our obligations under the law. You have the right to receive a copy of our most current Privacy Policy.

_____ **Assignment of Insurance and Financial Responsibility**

I do, hereby, authorize payment of all insurance benefits, basic and major medical, for the services I receive, to be made directly to Defuniak All-Care. I understand that I am ultimately responsible for any unpaid balance or non-covered service. I agree to pay all cost of collecting, securing, or attempting to collect or secure payment, including reasonable attorney's fees or collection agency fees.

_____ **ePrescribing Consent**

ePrescribing is a federally mandated initiative that requires all physicians to prescribe in this manner. ePrescribing software sends prescriptions over the internet to your pharmacy in a safe, secure way, utilizing secure technology to protect the privacy of your personal information. ePrescribing software also allows our providers to see important information, such as drug interactions and your prescriptions history.

_____ **Audio Consent**

I do, hereby, grant permission to Defuniak All-Care, and its providers to record audio for charting purposes.

_____ **Consent for Lab Services**

Defuniak All-Care uses 2 laboratories to process labs. It is my responsibility to ensure that these labs services are in network with my insurance company. If the lab is out of network, I will notify Defuniak All-Care in advance. I am responsible for any out of network fees associated with lab processing if I have not made arrangements in advance with Defuniak All-Care.

_____ **Consent for Radiologist Report**

Defuniak All-Care sends all x-ray imaging to South Alabama Diagnostic Imaging. It is my responsibility to ensure that these services are in network with my insurance company. If this is out of network or I am a self-pay patient, I will be responsible for all fees associated with these services.

_____ **Clinic Policies**

Defuniak All-Care Clinic IS NOT a pain management clinic; therefore, we DO NOT dispense narcotics or any other controlled medications.

Proper identification and proof of current insurance must be provided at time of service.

Payments and Copayments are due at time of service.

CANCELLATION POLICY: We kindly request at least a 24-hour cancellation notice to give another patient an opportunity to be seen.

_____ **Date** **Signature (Patient/Personal Representative)**

_____ **Print Patient Name**

_____ **Date** **Witness**

_____ **Print Authorized Individual/Relationship**